

Career development is a self-initiated process with support and resources provided by managers and the organization.

This 5-part model can help you organize your career development planning activities. We encourage you to explore all the information, resources, and tools provided in each area of our model.



Resource

What you will find

Career Counseling Library https://uhs.berkeley.edu/career-library	Occupational information and research
BLU blu.berkeley.edu	UC Learning Center and job opportunities on campus
Career Compass careercompass.berkeley.edu/	Job standards, performance management, and career development
Technology & Systems Training http://hr.berkeley.edu/tech	Free technology training for staff and departmental units on M.S. Office applications, Google Apps, UC Learning Center, project management utilities and collaboration and cloud services promoted at UC Berkeley.
Staff Ombuds Office staffombuds.berkeley.edu/	Classes and workshops to help manage and resolve conflict in the workplace
Online Career Development Guide hr.berkeley.edu/development/career-development	Detailed information to assist in career development

Resource

What you will find

Be Well at Work uhs.berkeley.edu/bewellatwork	Employee assistance, disability management, elder care, wellness, ergonomics, and work/life resources
Staff Organizations at UC Berkeley stafforg.berkeley.edu	Support network, campus involvement and professional development opportunities
Ask the Headhunter asktheheadhunter.com	Job hunting tools and resources
California Careerzone cacareerzone.org	Career planning and exploration
Wisdom Cafe wisdomcafe.berkeley.edu	Online learning community for Berkeley staff to learn from and share with each other on topics including career development
Lynda.com	Video-based on-line courses on thousands of professional and technical topics
NOW Conference website diversity.berkeley.edu/programs-services/staff/sdi-events/now	Video recorded content from career conferences for staff
UC Berkeley Career Center career.berkeley.edu/Tools/Tools	Robust online resources including downloadable Job & Internship Guide are available to staff and the public

Core Competencies:

Core Competencies are identified as knowledge, skills, and abilities that describe employee traits which directly and positively impact the success of employees and organizations. Competencies can be objectively measured, enhanced, and improved through coaching and learning opportunities.

At UC Berkeley, the following competencies have been created for professional staff:

- Inclusiveness
- Problem Solving
- Communication
- Teamwork
- Quality Improvement
- Stewardship
- Decision Making
- Leadership
- Service Focus
- Strategic Planning and Organizing