

Request for Reclassification for Represented Employees

Instructions: Please fill out the following information and submit the form, with attachments, to appropriate compensation consultant:

<https://hr.berkeley.edu/about/contact/compensation/assignments>

If you have any questions regarding the equity increase process please reach out to your Employee and Labor Relations Team: <https://hr.berkeley.edu/employee-labor-relations/contact-elr>.

Department Name:

Department Contact:

HR Partner:

Proposed Effective Date of Reclassification:

Provide a written reason for the reclassification request below. Include justifications related to the specific job duties.

Attach current and proposed job descriptions for the position being reclassified.

Attached

Attach current and proposed organization charts for the Department.

Attached