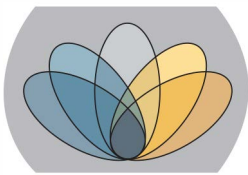# STAFF LEARNING & DEVELOPMENT

HOW DO YOU WANT TO GROW TODAY?

GROW YOUR....

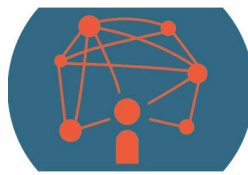### Career

Here at Berkeley, we believe in the power of providing you the tools, experiences and resources you need to succeed in your career growth.

Skills

As one of the top public universities in the world, we build knowledge among the world's best and brightest, including our staff. Learn more about all of the skills and opportunities available to you on our website.

Community

At Berkeley, we believe in the power of collective action. As such, we offer resources to grow your network and community, enabling success.

Engagement

We spend a majority of our lives at work, and at Berkeley we want to thank you for that commitment. Learn more about maximizing your job satisfaction and contribution on our website.

Resources

Our goal is to provide staff with the tools and resources they need to succeed at UC Berkeley and beyond! Visit our website to view a collection of tools tailored to our campus environment that aim to help you succeed in the organization.

STAFF APPRECIATION
★ ENGAGE ★

hr.berkeley.edu/development
grow@berkeley.edu

Berkeley Human Resources

UC Berkeley Staff Learning & Development Opportunities

Here at UC Berkeley, we value your growth and development throughout your career journey. Our focus on the Learning & Development Team is to ensure that we are giving you the growth and development opportunities that you deserve working at one of the top public universities in the country. Check out what we have to offer below! For more information and to register, visit the HR Training Calendar at **hr.berkeley.edu/training** or our website at **hr.berkeley.edu/development**.

Leadership Development

Since 2011, we have trained approximately 1,500 UC Berkeley leaders through our programs. We're excited to continue to offer these programs and offer a host of new learning opportunities to every staff member, be they an aspiring or a seasoned leader.

- Berkeley People Management: Grow Today
- Berkeley People Management: Grow Your Knowledge
- Berkeley People Management: Grow Your Team

And Coming Soon...

- Berkeley People Management: Grow the Organization

In addition to BPM, we also offer or support the following staff development programs:

- UC CORO Women's Initiative
- UC CORO Systemwide Leadership Collaborative
- Leadership and Career Enhancement for Staff of Color
- Thriving as a Manager
- UC Berkeley Executive Education

Professional Development

We also offer programs designed for specific job families on campus.

- HR Professional Development Program
- RA Professional Development Program
- Advancing Practice for Advising

Employee Engagement

Take advantage of all Berkeley has to offer! Whether it be by joining a Community of Practice, or attending staff appreciation events held throughout the year, you'll have ample opportunities to plug into the staff experience.

- Community of Practice
- UCB Staff Orgs
- New Employee Reception & Orientation
- Staff Appreciation Week
- Summerfest
- NOW Conference

Resources & Other Learning Opportunities

Check out these resources to stay up to date on current learning opportunities and continue working on your own professional development!

- HR Training Calendar
- Wisdom Cafe
- Lynda.com
- Sponsored Tuition for UC Berkeley Extension

Career Development

Across the aspects of career development, we seek to provide learning, exploration, and planning vehicles to help you effectively cultivate your career.

- We offer numerous workshops where we discuss:
  - Clarifying important skills, values, and interests
  - Planning and goal setting
  - Cultivating your professional network
  - Exploring the landscape of at UCB
  - Conveying your professional story in interviews and your resume
- Access to My UC Career online portal
- Half-hour meetings with a career coach are also available

Technology & Systems Instruction

We offer technology training courses at no cost to staff and departments across campus in an effort to enhance performance, increase productivity, and promote career mobility. Topic areas include:

- Microsoft Office Suite
- Adobe Creative Cloud
- Project Management and Productivity Tools
- Presentations and Multimedia
- Web Design
- Collaboration and Cloud Services

Contact us at grow@berkeley.edu